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| **1. JOB INFORMATION** |
| **JOB TITLE**: Machine Operator |
| **REPORTS TO:** Production Manager  |

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| 1. **JOB PURPOSE**
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| Reporting directly to the Production Manager for the department, your role will involve being responsible for the manufacturing/assembly of kitchen, bedroom and bathroom units. Additionally, you will also be responsible in assisting the department with general operations as directed by your Team Leader.  |

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| 1. **DUTIES/ RESPONSIBILITIES**
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| **Key responsibilities will include:*** Assist on General Operations as directed by your Team Leader,
* Cleaning and maintaining work areas and machinery,
* Ensuring you adhere to all Company Policies and Procedures.
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| 1. **KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED**
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| Essential | Desirable |
| * Have practical skills for using hand and machine tools
* Have a basic understanding of Kitchen Designs and Drawings
* Ability to perform tasks within health and safety guidelines
* Excellent Time and Attendance Record
* Ability to work in a fast environment
* Attention to detail
* Experience of working in a team with ability to use own initiative and work independently
* Machining Experience; CNC Machines
* Ability to change tools
* Ability to complete own quality checks
 | * Experience Building / Constructing Units
* Previous experience of Kitchen Manufacturing
* Joinery Experience
* Forklift Licence
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***Note:This description is intended to be a guide of what duties are most likely, but should not be taken as a definitive list. Woodland reserves the right to vary duties and add duties as they see necessary.***